



Updated Guidelines (From 5th January)

We have worked hard to put safety measures in place at our facility in line with Government and UK Screen Alliance Guidelines. With this we are only able to allow Filming, Editorial and sign off screenings in our rooms at present.

We have implemented several new precautions so that we can provide a safe and enjoyable environment for staff and guests.

Some of these measures include:

- Limiting the maximum capacity of theatres with social distancing as follows:
Theatre 1 – 10 people
Theatre 2 – 7 people
Theatre 3 – 10 people
- All staff and guests must wear face coverings before entering the building and must remain on throughout their stay. Face masks can be provided if guests do not have their own.
- Hand sanitiser stations at the building's entrance and by all touch points.
- All breakout areas are closed to guests with no food or drink available.
- Guests to kindly queue outside the building until their designated start time in the theatre.
- Staggered start and end times of bookings across our three theatres to ensure no crossover of audiences at the building's entrance point.
- Minimum of 1 hour between screenings in the same theatre to allow for cleaning between different audiences.
- Toilet facilities are open with signage stating access to one guest at a time.
- All staff will carry out temperature checks in the morning before coming to the facility.
- Covid-19 Daily Health Declaration Form filled in and signed by all staff and guests present on the day.
- NHS Covid-19 Test and Trace QR poster displayed throughout the building.
- Regular cleaning of surfaces and touch points throughout the day.

All current measures that have been put in place will be reviewed as the Government and UK Screen Alliance guidelines are updated.

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